



Tuesday, 21 June 2016

EMPLOYMENT COMMITTEE

A meeting of **Employment Committee** will be held on

Wednesday, 29 June 2016

commencing at **3.00 pm**

The meeting will be held in the Board Room, Town Hall, Castle Circus, Torquay
TQ1 3DR

Members of the Committee

Councillor

Councillor Lewis

Councillor Thomas (J)

Councillor Tyerman

Councillor Darling (S)

Councillor Mills

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For information relating to this meeting or to request a copy in another format or language please contact:

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EMPLOYMENT COMMITTEE AGENDA

1. **Apologies**

To receive apologies for absence, including notifications of any changes to the membership of the Committee.

2. **Declarations of interest**

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

3. **Minutes**

To confirm as a correct record the Minutes of the meeting of the Committee held on the 6 January 2016 and 20 May 2016.

(Pages 3 - 4)

4. **Urgent items**

To consider any other items that the Chairman decides are urgent.

5. **Exclusion of the Press and Public**

To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined by the Local Government (Access to Information) Act, 1985) is likely to be disclosed.

6. **Appointment of Director of Children's Services**

To consider appointing a Director of Children's Services.



Minutes of the Employment Committee

6 January 2016

-: Present :-

Councillor Tyerman (Chairman)

Councillors Darling (S), Lewis, Mayor Oliver and Thomas (D)

18. Apologies

It was reported that, in accordance with the wishes of the Conservative Group, the membership of the Committee has been amended for this meeting by including Councillor Thomas (D) instead of Councillor Thomas (J).

19. Minutes

Subject to Councillor Lang being included in the attendance on the 24 November 2015, the Minutes of the meetings of the Employment Committee held on the 10 November 2015 and 24 November 2015 were confirmed as a correct record and signed by the Chairman.

20. Exclusion of the Press and Public

Prior to consideration of the item in Minute 21 the press and public were formally excluded from the meeting on the grounds that the item involved the likely disclosure of exempt information as defined in paragraph 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

21. Consideration of proposed Director Post

Members considered an exempt report on the proposed Director post.

Resolved:

- (i) That the proposed job description and terms and conditions for post of Director of Integration and Transformation (working title) be approved;
- (ii) that amendments be made to the Job Description for Director of People Services to reflect the line management of the proposed post of Director of Integration and Transformation, and that the essential criteria be reviewed; and
- (iii) that the Director of Public Health be permitted to temporarily increase their hours from 1 December 2015 for six months.

Chairman



Minutes of the Employment Committee

20 May 2016

-: Present :-

Councillors Lewis, Thomas (J), Tyerman and Stocks

1. Election of Chairman/woman

Councillor Tyerman was appointed Chairman for the 2016/17 Municipal Year.

Councillor Tyerman in the Chair

2. Apologies

An apology for absence was received from Mayor Oliver.

3. Appointment of Vice-Chairman/woman

Councillor Thomas (J) was appointed Vice-Chairman for the 2016/17 Municipal Year.

4. Exclusion of the Press and Public

Prior to consideration of the item in Minute 25 the press and public were formally excluded from the meeting on the grounds that the item involved the likely disclosure of exempt information as defined in paragraph 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

5. Joint Commissioning Team Posts and Structure

The Committee discussed the interim structure and reporting lines within the Joint Commissioning Team following the non appointment to the post of Director of People Services.

Resolved:

- (i) That the interim structure and reporting lines discussed at the meeting within the Joint Commissioning Team be agreed; and
- (ii) That the posts of Director of Adults Services and Director of Children's Services be maintained at the present time and to seek to appoint to the post of Director of Children's Services on a one year fixed term basis pending further review. The Job Description and terms and conditions of the Director Children's Services were agreed by the Committee.

Chairman